



# Our City, Your Career!

*The City of Winnipeg is a vibrant and dynamic organization with many opportunities!  
We offer a diverse and welcoming work environment that delivers quality services to our citizens.*

## **Project Manager (Term Position to 2020)**

Transit – Asset Management Office

Posting #: 113722

Under the direction of the Manager, Asset Management Office or the Senior Projects Engineer, the Project Manager will provide leadership and guidance in the execution of assigned projects within Transit's \$587 million **Southwest Rapid Transitway** and **Pembina Highway Underpass** projects, through an integrated multi-disciplinary team approach that strives for innovation, excellence and efficiency. This position will manage assigned projects throughout their respective lifecycles ensuring effective teamwork and communication, high standards of work quality and organizational performance, and continuous learning.

The Project Manager will, initiate, lead, facilitate, coordinate, and provide direction, monitoring and oversight activity for assigned projects and ensure the benefits of the investment are realized in an efficient and effective manner. This position is expected to develop and maintain strong relationships with project stakeholders throughout the project lifecycle.

### **As the *Project Manager* you will:**

- Responsible for the overall direction, coordination, implementation, execution, control and completion of specific projects.
- Manages project resource allocation including assembling and coordinating project staff.
- Undertakes Project Contract Administration when external contractors are involved once the project is approved.
- Prepares Requests for Proposals, Requests for Quotations, Contract Plans, Specifications and Estimates for Tenders, evaluate tendered bids and make recommendations for the Award of Contracts.
- Maintains relations with consultants, government agencies, developers, suppliers and contractors relative to facility and equipment design and improvements, and formulates sound recommendations
- Represents the Department at Public Engagement activities meetings with the public, stakeholders and councillors.

### **Your education and experience includes:**

- Bachelor Degree in Engineering or an acceptable equivalent combination of education, training, and experience with preference given to applicants with a background in Civil or mechanical engineering.
- Post-secondary education in Project Management would be desirable. Attainment of a Project Management Professional (PMP) designation/Prince II certification and certification in Asset Management, and ADKAR Change Management Training at the time of hire is desirable.
- Successful completion of the associated professional designations in addition to the education listed above is considered an asset including obtaining a P.Eng.
- 5-8 years of experience related to the duties listed above in Project Delivery, preferably in a Public Sector environment.
- Experience with supervision and management of design consultants and contractors

### **Conditions of employment:**

- Possess and maintain a valid Manitoba Class 5 Driver's License.
- A criminal record check satisfactory to the employer will be required from successful candidate(s), at their expense.

If **YOU** are interested in this exciting opportunity, please submit your application, including a detailed resume, online at [winnipeg.ca/hr](http://winnipeg.ca/hr) OR, by mail quoting Posting #: **113722** by **Wednesday, April 20, 2016** to: **Charlene Rivera, Winnipeg Transit, 421 Osborne Street, Winnipeg, MB, R3L 2A2.**

The salary range for this position is \$2,915.69 – \$3,925.17 bi-weekly (under review).

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

For more information on this opportunity and other careers within the City, visit: <http://winnipeg.ca/hr/>

***WE SEEK DIVERSITY IN OUR WORKPLACE. ABORIGINAL PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.***

**Only candidates selected for interviews will be contacted.**